Agenda

Jefferson County
Finance Committee
Jefferson County Courthouse
320 S. Main Street
Room 112
Jefferson, WI 53549

Date: Thursday, June 14, 2012
Time: 8:30 a.m.

Committee members:	Braughler, James B.	Mode, Jim (Vice-Chair)
	Hanneman, Jennifer (Secretary)	Molinaro, John
	Jones, Richard C. (Chair)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the agenda
5. Citizen comments
6. Approval of Finance Committee minutes for May 10, 2012
7. Communications
8. Presentation from CliftonLarsonAllen LLP of the audited Comprehensive Annual Finance Report (CAFR) for 2011
9. Discussion and possible action regarding Clerk of Courts contingency fund transfer request related to:
    a. long term employee retirement
    b. limited term full time employee for "civil guideon" project
10. Discussion and possible recommendation regarding modification of the Fund Balance Policy in relation to vested holiday and comp pay
11. Set preliminary dental insurance rates for calendar year 2013
12. Discussion and possible action regarding contingency fund request by the Sheriff Department regarding funding for
    a. Study regarding repair and/or replacement of the Sheriff Annex Building
    b. Study regarding construction of a new Courthouse security entrance
    c. Wages and benefits related to full-time staffing of the current security station
13. Update on contingency fund balance
14. Consideration and possible action regarding funding process for proposed non-represented pay adjustment
15. Discussion regarding the 2013 budget development process
16. Payment of invoices
17. Set future meeting schedule, next meeting date, and possible agenda items
18. Adjourn

Next scheduled meetings:	Thursday, July 12	Regular meeting
	Thursday, August 9	Regular meeting
	Wednesday, Sept 12	Budget hearings
	Thursday, Sept 13	Regular meeting
	September 14, 17, 19	Budget hearings

All meetings are scheduled to begin at 8:30 am unless otherwise noted

The Board may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.